



LIGHT DUTY VEHICLES - DAILY INSPECTION

OPERATOR _____
DATE / TIME _____

VEHICLE ID # _____
KILOMETERS _____

VEHICLE EXTERIOR

Satis- factory	Attn Reqd	
		Check body condition
		Check windows for damage and cleanliness
		Check mirrors for damage and cleanliness
		Check headlights, high and low beam
		Check tail lights, marker lights
		Check brake lights, turn signals
		Visual inspection under vehicle for leaks, debris
		Check heater cord for fraying/missing parts
		Check tire condition and pressure
		Check lug nuts - hand test
		Check battery for proper connections
		Check fuel tank, at least 3/4 full

VEHICLE INTERIOR

Satis- factory	Attn Reqd	
		Check heater, all settings
		Check emergency brake
		Check dash lights
		Complete mirror adjustment
		Check seat and seat belts
		Test horn
		Check windshield wipers

SAFETY EQUIPMENT

Satis- factory	Attn Reqd	
		First aid kit

AFTER STARTING

Satis- factory	Attn Reqd	
		listen for unusual sounds

During operation

Satis- factory	Attn Reqd	
		Check all gauges, esp. oil and temperature

**DO NOT operate if temperature is high,
oil pressure is low or if unusual noise occurs**

At end of shift

Satis- factory	Attn Reqd	
		Fill fuel tank
		Turn off all lights and accessories
		Plug in heater cord (if required)
		Check for indications of leaks
		Clean cab

Materials/Supplies used

Parts/Materials used: _____
 Fluids Added: _____
 Fuel: _____

Comments: _____

Operator Signature
